

**COLCHESTER HAYWARD VOLUNTEER FIRE DEPARTMENT**  
**MONTHLY OFFICER'S MEETING**  
**SUNDAY, AUGUST 10, 2008**

MEMBERS PRESENT: Dep. Chief W. Standish, Asst. Chief J. McMinn, Asst. Chief T. Clark, President D. Martin, Fire Capt. K. McKenna, EMS Capt. A. Barnes, Fire Capt. P. Giudice, Lt. S. Brown, Lt. J. Greenman, Lt. D. Lee and Sec. J. LaGrega.

Dep. Chief Standish called the meeting to order @ 0700 hours.

Motion made by T. Clark and 2<sup>nd</sup> by A. Barnes to accept the Officer's minutes from July, approved.

Citizen's Comments: None

Budget Issues: ET328 is out for repair, estimated @ over \$32,000.00. Discussion on the new budget and the purchase order program that will be put into place this year.

Career Staff / Personnel: Discussion on transporting patient's in a face down position. At the least Medical Control should be notified for approval.

Training: Posted. ICS training on August 28<sup>th</sup>. Members are needed to help with new member orientation on the 16<sup>th</sup>. Discussion on potential problems arising with DMV and the 2Q program, will be watched.

EMS: Round table went well. Field training and driver training program being worked on. Working on recruitment and retention. Members are asked to help with these programs. The Epi-pens that were on ET128 and R128 with the D-Fib Units have been removed.

Captain's Reports: Co. 1 – Hose testing on Tuesday. Physical fitness equipment upstairs. Door repairs need to be made. Members are asked not to use their feet to open doors. Co. 2 - Outside Door need to be replaced. Boat and Gator have been added to the response list, motion made to accept their addition by P. Giudice, 2<sup>nd</sup> by J. McMinn, approved.

Chief Officer's Reports: The millings at Schuster Park are going to be broke up and moved. Discussion on the upgrades that need to be made in the Radio Room. Motion made by J. McMinn to offer a Lt. position on an open vehicle to G. Papp, 2<sup>nd</sup> by T. Clark, approved. Discussion on the Town's Capitol Improvement Plan. Problems with ET228, will have to worked on. The tool room has been cleaned, please help keep it clean by putting the equipment that you use back where it belongs. Help is need with NFIRS, we are now months behind. This will affect our ability to be awarded grants.

President's Report: The fundraiser with Dunkin Donuts at the Hebron Fair is coming. Money will have to be put out. Mailout work parties will be coming. The upstairs furniture is being worked on. The September membership meeting will be on Thursday, September 11<sup>th</sup>. Fill the boot is August 22<sup>nd</sup> and 23<sup>rd</sup>, sign up is posted and help will be needed.

Meeting adjourned @ 0840 hours into Executive Session

Returned to general session @ 0850 hours.

Motion made by J. McMinn and 2<sup>nd</sup> by T. Clark to have the EMS Captain give written warnings to 2 EMS members that will remain in their personnel file for 1 year in regards to the back-boarding a patient face-down, approved.

Meeting adjourned @ 0855 hours.

Respectfully Submitted,  
Janice LaGrega